



# Yale Review of International Studies

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Internal Publishing Guide



## Are you a Yale undergraduate looking to get published?

If so, you're in the right spot!

**If you aren't a Yale undergraduate, please refer to our External Publishing Guide** found on the Submission Guidelines tab of our website.

At YRIS, we're dedicated to helping undergraduates of all experience levels pursue their interest in journalism. **We only ask that your piece be of international significance.** Here are a handful of topics our amazing staff have written about:

- Taiwan's cyber warfare strategy
- The linguistic debate over Ramen's spelling
- South Korea's home rental system
- and more!

## Great, so how do I sign up?

At YRIS, we have two categories of writers: staff writers and non-staff writers. Staff writers are Yale undergraduates who attend YRIS staff meetings and write on a semesterly basis. To apply to YRIS, either fill out the staff writer application at the beginning of the semester or contact [yris@yira.org](mailto:yris@yira.org) for rolling admission to the journal. Non-staff writers are Yale students/non-Yale students who submit pieces on a rolling basis. The writing publication process looks different for each so **make sure to review the respective submission guidelines before submitting anything!**

## How do I submit an article if I'm a Staff Writer?

1. Email your article to your respective desk head.
2. If approved, your desk head will send the piece to the managing editor to begin the editing process.
3. Once assigned to an assistant editor, you will go through 2-5 rounds of edits.
  - a. Please notify everyone in this email chain any time new edits have been made/accepted.
  - b. Please CC [managing@yris.yira.org](mailto:managing@yris.yira.org) in all your correspondence.
  - c. All edits and comments should be made on the same Google doc.
4. Once all rounds of edits have been made, the piece will be sent back to the managing editor for a final read-through and publication.

## How do I submit an article if I'm not a Staff Writer?

If you are not a staff writer, please submit via the Online Submissions Form on our website.

## General Formatting Guidelines

- All articles should be approximately ~2,000 words.
- We are looking for **opinion pieces** that showcase your unique perspective on an issue.
- We are **not** looking for:
  - News Reports: We are not CNN. We don't have on-the-field reporters producing original news. As such, we avoid summary and exegesis.
  - Essays, Papers & Policy Reports: While the "thesis, 3 paragraph, conclusion" format might work well in a college school essay, it is not required nor recommended for our purposes. Also, try to avoid highly technical language, diagrams, and formulas.
- If you are citing an academic publication, use Chicago-style footnotes.
- If you are citing anything else, hyperlink the website in the text.
  - [This](#) article is a good example of how to hyperlink

## Have Questions?

- If you have questions about editing or publishing, please contact [managing@yris.yira.org](mailto:managing@yris.yira.org)
- If you have questions about club meetings, collaborations, or sponsorships, please contact [yris@yira.org](mailto:yris@yira.org).